

# Art in Berowra

## Child Safe Policy

### Child Safe Policy

We want children and young people who participate in our program to have a safe and happy experience.

We support and respect our children, young people, staff, volunteers and students.

<b>Title</b>	The policy is called <i>Art in Berowra's Child Safe Policy</i> .
<b>Introduction</b>	Our policy guides staff, volunteers and students on how to behave with kids in our organisation. The policy focuses on how we can promote kids' participation in our organisation and make it safer for them.
<b>Children's Participation</b>	Art in Berowra supports the active participation of kids in our organisation. We listen to kids' views, respect what they say and involve them when we make decisions, especially about matters that will directly affect them.
<b>Recruitment</b>	Our organisation will maintain a rigorous and consistent recruitment, screening and selection process via interviews, references, Working with Children Checks and resumes.

<p><b>Complaints Management and Reporting</b></p>	<p>All feedback can be directed to Sandy Weule on 0413 061 062 or to <a href="mailto:jamap@ozemail.com.au">jamap@ozemail.com.au</a>. Alternatively, to the Department of Family and Community Services NSW Ombudsman Office of the Children’s Guardian at (02) 8219 3600 Locked Bag 5100, Strawberry Hills NSW 2012 <a href="mailto:kids@kidsguardian.nsw.gov.au">kids@kidsguardian.nsw.gov.au</a> <a href="http://www.kidsguardian.nsw.gov.au">www.kidsguardian.nsw.gov.au</a></p>
<p><b>Training, support and supervision of workers</b></p>	<ul style="list-style-type: none"> <li>• We promote respect, fairness and consideration for all staff, volunteers and students.</li> <li>• All staff, volunteers and students have a more senior staff member assigned to support and supervise their work.</li> <li>• All new staff, volunteers and students will receive a copy of the Child-safe Policy, Code of Conduct and Dealing with Complaints process.</li> </ul>
<p><b>Communication</b></p>	<p>Art in Berowra's Child Safe Policy will be permanently on display on the business website at <a href="http://www.artinberowra.com">www.artinberowra.com</a>. All current and new students/carers and clients will receive a copy of this policy.</p>
<p><b>Review</b></p>	<p>This policy will be reviewed January 2025. Sole trader has completed the following training: Child Safe eLearning – Keeping Children Safe in Organisations (Jan 2024). Sole Trader WWCC renewed January 2024.</p>